

2016

MUNICIPALITY
OF CABO ROJO

CDBG
PROGRAM

**PY 2016 ANNUAL
ACTION PLAN DRAFT**

MUNICIPALITY OF CABO ROJO
CDBG PROGRAM ANNUAL ACTION PLAN PY 2016-17
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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. INTRODUCTION

The Municipality of Cabo Rojo prepared the Program Year 2016-17 Annual Action Plan outlining activities that will be funded utilizing Federal Block Grants from the U.S. Department of Housing and Urban Development (HUD). The preparation of the Plan was in accordance with 24 CFR Part 91.220 of Title I of the Housing and Community Development Act of 1974, as amended.

This one year plan describes the eligible activities to be undertaken with funds expected to be made available during the PY-2016. The Action Plan serves as the Municipality's application for federal funds under the Department of Housing and Urban Development (HUD) formula grant programs. The Action Plan is for the 12-month period beginning July 1, 2016 (Federal Fiscal Year 2016) and ending June 30, 2017. The plan, developed with the input of citizens and community groups, serves four major functions:

- It is the municipality's application for funds available for CDBG Program;
- It is the annual planning document, built through public input and participation, for CDBG and other related programs;
- It lays out the funding resources expected and the actions the Municipality will follow in administering HUD programs; and
- It provides accountability to citizens for the use of the funds and allows HUD to measure program performance.

As per the planned program year, the Municipality will undertake the following activities with the \$730,382 CDBG Program funds allocated for the PY 2016-17:

- Administration Activities: Eligible Planning and Administration activities \$146,076.40
- Public Service Activities: Housekeeping Assistance for Elderly and/or Disabled Population \$109,557.30
- Housing and Community Development Activities: \$474,749 for Housing Rehabilitation (\$132,088.55); Re-pavement activities (\$262,659.75) and Economic Development activities (\$80,000).

2. SUMMARIZE THE OBJECTIVES AND OUTCOMES IDENTIFIED IN THE PLAN

As stated in the 2014-2018 Consolidated Plan, the following are the Municipality of Cabo Rojo's objectives and outcomes for the PY 2016-17 CDBG Annual Action Plan:

- Promote market conditions for affordable housing opportunities for low income persons in the Municipality;
- Foster sustainable low income communities within the Municipality's jurisdiction;
- Undertake infrastructure and community facilities improvement activities;
- Create and establish an effective Economic Development and Anti Poverty Public Policy; and
- Increase housing and supportive services opportunities for population groups with special needs.

3. EVALUATION OF PAST PERFORMANCE

As per the PY 2014 Consolidated Annual Performance and Evaluation Report (CAPER), the Municipality of Cabo Rojo received a total of \$826,898 to undertake the activities covered in the Action Plan. During the reported year, a total of \$792,982.76 was disbursed for eligible activities. From this total of disbursement, \$435,094.58 was from previous years funds and \$357,888.18 was from PY 2014 funds. All of the funds disbursed toward the designed activities were to benefit low and moderate income persons or were located in low and moderate income areas. As for the assessment of the Grantee's effort in carrying out the actions included in the Action Plan, it's our understanding that the results of the implementation of the strategy were positive. In overall the programs were on course to meet the goals established in the Consolidated Plan.

4. SUMMARY OF CITIZEN PARTICIPATION PROCESS AND CONSULTATION PROCESS

As part of the Citizen Participation Plan and the PY 2016 planning process, the Municipality of Cabo Rojo held two (2) public hearings to provide citizens with an adequate opportunity to participate in an advisory role in planning the activities outlined for the program year.

To broaden the citizen, communities and interested parties participation during the public hearings, the Municipality posted a Notice of Public Hearings on March 24, 2016 edition on El Vocero newspaper, an Island-wide circulation newspaper. In the notice, the Municipality invited the general public, primarily the low income population, to attend the public hearings and present their housing and community development needs.

The hearings were held on April 14, 2016 at the Municipal Assembly meeting room located in the City Hall facilities at Downtown Cabo Rojo. The first meeting was held at

9:00 a.m. and was attended by 4 individuals. The second public hearing was held at 2:00 p.m. and was attended by 4 individuals.

As part of the information provided through the public hearings, the Municipality offered the citizen with a presentation of the Consolidated Plan process. This presentation included the Consolidated Plan objectives; description of the Plan, the planning process and its integration; the community consultation process; identification of needs; design of strategies; and the Action Plan. The consultation process was explained further, to include the legal framework, objectives, and the following beneficiaries of participating programs: persons with low and moderate income, elderly persons, persons with physical and mental disabilities, homeless persons, and persons with HIV/AIDS. In addition, the Community Development Block Grant Program, its national objectives, estimated allocation for the PY and the eligible activities were presented to attendees.

A draft plan was prepared taking into consideration the citizen comments and the information available. A thirty (30) days comment period was promoted through the publication of the draft plan on the April 15, 2016 edition of Primera Hora, a newspaper of general circulation. The comment period concluded on May 14, 2016. During this period no comments were received.

5. SUMMARY OF PUBLIC COMMENTS

During the public hearings questions and concerns brought by participants were addressed by the Program officers. The general questions were regarding basic housing, community and public service information.

6. SUMMARY OF COMMENTS OR VIEWS NOT ACCEPTED AND THE REASONS FOR NOT ACCEPTING THEM

All comments received during the preparation of the Consolidated Plan were accepted and integrated to the planning process.

7. SUMMARY

Following the dispositions set forth by 24 CFR Part 91.220 of Title I of the Housing and Community Development Act of 1974, as amended, the Municipality of Cabo Rojo prepared the CDBG Program Annual Action Plan for Program Year 2016-17. The Plan complies with the new HUD e-Con Plan Suite System. The Municipality's Federal Affairs Office acted as the Consolidated Plan process lead agency. The main objective of the activities included in the plan are intended to primarily benefit low and moderate income persons of the Municipality of Cabo Rojo. In addition, other populations groups,

such as special needs populations, homeless persons among others will be benefitted through these initiatives.

As per past performance, the Municipality presents an acceptable performance in its responsibility of administering the HUD's CDBG Program. During the last program year, the majority of the programmatic goals included in the Plan were achieved. All activities were carried out in accordance with the Consolidated and Annual Action Plans. Furthermore, they were consistent with priority needs and specific objectives of providing affordable housing, public services, economic development opportunities and addressing homeless and other special needs persons.

As part of the preparation of the Plan, the Municipality promoted a comprehensive citizen participation process. This participation process was fostered as a tool for building the general influence and power of low income people and communities. During the preparation of the Plan, low income people and communities were involved and actively participated in determine the jurisdiction's housing, homeless, community, and economic development needs, in setting the priorities to meet these needs and in the process of identifying the financial resources assigned to undertake the high priority needs set in the Plan.

During the PY 2016-17, the Municipality will receive an allocation of \$730,382 to undertake the following activities to address the housing and community's development needs:

- Administration Activities: Eligible Planning and Administration activities \$146,076.40
- Public Service Activities: Housekeeping Assistance for Elderly and/or Disabled Population \$109,557.30
- Housing and Community Development Activities: \$474,749 for Housing Rehabilitation (\$132,088.55); Re-pavement activities (\$262,659.75) and Economic Development activities (\$80,000).

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Municipality of Cabo Rojo	Federal Affairs Office
CDBG Administrator	Municipality of Cabo Rojo	Federal Affairs Office

The Municipality Official that leads the Consolidated Planning Process is Mr. Luis R. Rodríguez, Acting Director of the Municipality's Federal Affairs Office, the Lead Agency in this planning process. Mr. Rodríguez Office is located in Betances Street Number 28 in Downtown Cabo Rojo. The Office telephone number is 787- 851-1025.

The Consolidated Plan Public Contact Information is: Mr. Luis R. Rodríguez, Acting Director at telephone number 787-851-1025 and e-mail address: lrodriguez@caborojopr.net.

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The Consolidated Plan consultation process gives the Municipality of Cabo Rojo and its community stakeholders, an opportunity to work together in a spirit of active participation, trust, and collaboration. The Municipality vision behind this collaboration efforts is that by contributing the individual organizational strengths, we can accomplish more together than separately.

This process guides the consolidating planning implementation and promotes an open collaboration efforts among organizations with different roles and specialties at the local level. In promoting an active participation among the consolidated stakeholders, the low and moderate income population are benefited through the availability of a larger scale of service activities and programs funding.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Through the Consolidated Plan, the Municipality of Cabo Rojo engaged the community, both in the process of developing and reviewing the proposed plan, and as partners and stakeholders in the implementation of CBDG program. By consulting and collaborating with other public and private entities, the Municipality aligns and coordinates community development programs with a range of other plans, programs and resources to achieve greater impact. The consolidated planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities that align funding from the CDBG formula block grant program.

Under this principle, the Federal Affairs Office undertook a comprehensive consultation process. This consultation process provided an opportunity for cooperation and collaboration among the Municipality and other private and governmental health, mental health and social service agencies. The goal was to encourage all parties to work together in addressing the needs of the target communities and coordinating projects in an effort to maximize the use of the allocated funds and enhance coordination between the parties.

The described consultation process produced the following results regarding the Municipality's efforts to enhance the coordination between the jurisdiction and all related external parties:

- Establish the Consolidated Planning process as a tool for all stakeholders and interested parties for the planning of the housing, economic development and social services programs within the jurisdiction of the Municipality of Cabo Rojo;
- Foster an effective network approach; by strengthen the coordination and collaboration efforts among all Institutional parties, to maximize the use of the existing and future resources;
- Encourage information dissemination among all parties regarding projects and programs available to all population, especially those with special needs.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Municipality of Cabo Rojo is an active member of the South/Southeast Continuum of Care Coalition (PR-503), one of the two (2) major homeless coalitions operating within Puerto Rico's jurisdiction. As part of this homeless coalition, the Municipality coordinated all its homeless efforts with the Nonprofit and Public Organizations that are granted through the HUD's Continuum of Care (CoC) competition process.

For PY 2015 HUD's CoC competition, a total of 21 projects were granted with a total of \$5,383,936 within the PR-503 Coalition organizations. The funds are allocated for permanent housing, transitional housing and supportive services efforts toward the homeless population. As part of the network and the collaboration approach promoted through the consolidated planning process, the Municipality align its homeless strategy to the availability of CoC funds awarded to the PR-503 Coalition organizations.

In terms of the persons at risk of homelessness, the Municipality is requesting in an annual base State ESG funds for the implementation of a homeless prevention initiative. Homelessness prevention is an essential element of any effort toward addressing the needs of at risk population in becoming homeless. The Municipality provides financial assistance to stabilize the housing needs of these persons avoiding them to experience a homeless episode due to hard economic situations. The State Department of Family is the Puerto Rico Central Government grantee for the State ESG funds and in their efforts to address the needs of the homeless population within the Island jurisdiction, they allocate ESG funds to support municipal prevention efforts.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

As part of the preparation of the included annual plan and in compliance with Section 91.100 of the Emergency Solutions Grant Program (H-ESG) Interim Rule, the Municipality consulted with the South/Southeast Continuum of Care Coalition (PR-503) regarding specific aspects of the H-ESG Program. Specifically, the consultation was made toward the following aspects of the H-ESG funds:

- Method of allocation of the H-ESG grant for eligible activities;
- The performance standards for, and evaluating the outcomes of, projects and activities assisted by H-ESG funds; and
- The funding, policies, and procedures for the operation and administration of the HMIS.

Describe Agencies, group’s organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

DESCRIBIR PROCESO CONSULTA EN SISTEMA

Identify any Agency Types not consulted and provide rationale for not consulting

All required agencies and organizations were consulted during the consolidated plan preparation.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	South/South East Homeless Coalition (PR-503)	The Municipality adopted the goals of the PR-503 for the homeless strategy.

Narrative (optional)

The Municipality of Cabo Rojo undertook a comprehensive consultation process during the preparation of its Consolidated Plan for the PY 2014-2018 period. The consultation process is an active effort to promote collaboration among all the required agencies and organizations within the consolidated plan process. These entities are part of the network of public and private organizations that work together in addressing the needs of low income communities and coordinating projects in an effort to maximize the use of funds and enhance coordination between the parties.

The consultation process undertaken provided the consulted agencies with the opportunity to participate in meaningful discussion throughout the planning and design of the housing and community development initiatives included in the plan.

AP-12 Participation – 91.105, 91.200(c)

Summary of citizen participation/Efforts to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

In compliance with the 24 CFR Section 91.105, the Municipality of Cabo Rojo's Citizen Participation Plan provides opportunities for its citizens to participate in an advisory role in the planning, implementation and assessment of its funding from the Community Development Block Grant (CDBG) Program. The Municipality recognizes that those persons or groups affected by, or involved with projects under the program, can provide meaningful assistance to those responsible for program implementation. The referred plan provides for and encourages citizens, especially low and moderate income persons, to actively participate in the preparation of the Annual Action Plan. Also, the plan includes dispositions regarding the participation of citizens in the Consolidated Plan implementation, substantial amendments and Annual Performance Report.

As for the Annual Plan, compliance with the requirements of citizen participation was achieved through the posting of public notices in a newspaper of general circulation inviting the general public to take part in the two (2) public hearings scheduled as part of the Consolidated Planning Process. The posting of the public notice was made 15 days prior to the celebration of the public hearings. With the posting of the public notice, the Municipality began the process making an open invitation to encourage citizen and community participation in the public hearings scheduled to be developed as part of the consolidated planning process. The invitation was posted in an island-wide circulation newspaper, El Vocero, on March 24, 2016. The hearings were held on April 14, 2016 at 9:00 a.m. and 2:00 p.m. at the City Hall. A copy of the notice is included in the appendix section.

As an effort to broaden citizen participation in the consolidated planning process, the Municipality continued having direct contact with the general population, particularly with the low and moderate income groups. Also, as part of its responsibility of administering the CDBG activities, the Federal Affairs Office, Lead Agency in the process, made an all-out-effort to advertise the hearings among the low income communities of Cabo Rojo.

The first public hearing was attended by 4 individuals and the second was attended by 4 individuals. In both hearings, Municipality's officials made a presentation of the planning process of the program year housing and community development plan, the active participation of low income persons and communities in the planning and preparation of the plan and of the CDBG Program, HUD main financial resource for the activities

included in the Plan. Copies of the attendance sheet are included in the appendix section.

On April 15, 2016 the Municipality informed the citizen of the availability of the draft plan. The public notice was published on Primera Hora, a newspaper of general circulation.

CITIZEN PARTICIPATION OUTREACH:

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Hearing Notification Public Notice. A notice was published on the March 24, 2016 edition of El Vocero inviting the general public to the Consolidated Plan Hearings.	No comments were received.	N/A	
2	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The two required public hearings were attended by 8 persons (4 at the first hearing and 4 at the second). A presentation was made explaining the requirement of the plan.	No comments were received.	N/A.	2
3	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Notice of availability of draft plan. A notice was published on the April 16, 2016 edition of Primera Hora indicating that the draft plan was available for review.	No comments were received.	N/A.	3

EXPECTED RESOURCES

AP-15 EXPECTED RESOURCES-91.220 (c)(1,2)

Introduction

As a recognized CDBG grantee, the Municipality expects to receive a \$730,382 grant for the PY 2016-17. The Municipality will invest the available resources, using them as a strategic tool to continue addressing the local community and economic development challenges, such as providing affordable housing, improving the quality of life of special needs populations, upgrading and building essential public infrastructure, creating business development opportunities for local small entrepreneurs and industries, and addressing local planning and technical assistance needs.

The CDBG grant will be invested as follows:

- Administration Activities: Eligible Planning and Administration activities \$146,076.40
- Public Service Activities: Housekeeping Assistance for Elderly and/or Disabled Population \$109,557.30
- Housing and Community Development Activities: \$474,749 for Housing Rehabilitation (\$132,088.55); Re-pavement activities (\$262,659.75) and Economic Development activities (\$80,000).

In addition, the Municipality expects to receive a \$532,981 allocation from the Housing Choice Voucher Program. With the Section 8 Program allocation the Municipality expects to provide affordable private rental housing units to 107 very low income households.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Reminder of Con-Plan	Narrative Description
			Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG Program	HUD	Housing	\$730,382	0	TBD	\$730,382	\$1,314,688	The CDBG Program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low- and moderate-income persons.
Section 8 Program	HUD	TBRA	\$532,981	0	0	\$532,981	\$1,065,962	The Housing Choice Voucher Program (HCVP) is the federal government's major program for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The investment of the HUD's CPD funds expected to be received during the program year will be leveraged with other federal and local resources. The available funds will provide the Municipality with the opportunity to continuing addressing the program goals, priority needs and specific objectives described in this Plan. The Municipality's expects to have a local budget of approximately \$18M for the 2016-2017 fiscal year. The local budget is the main financial source to undertake local programmatic and services activities that will complement the planned HUD-CDBG funded activities.

No matching requirements are need to be met by the Municipality.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

No public owned land or property will be used to address the needs identified in the plan.

Discussion

As an eligible local government, the Municipality of Cabo Rojo receives an annual block grant for community development and affordable housing from HUD. The CDBG Program is the main source of funding that the Municipality has available to be invested in direct

service activities eligible activities that best serve the housing, community and public service needs of its low income populations and communities.

In addition, as a local government the Municipality makes available additional public resources to address the basic and essential needs of the low income population. The leverage of HUD funds with other local resources provides the Municipality with the opportunity to develop driven strategies that address the priority needs included in the strategic consolidated plan.

ANNUAL GOALS AND OBJECTIVES

AP-20 Annual Goals and Objectives-91.420, 91.220 (c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation Program	2014	2018	Affordable Housing	City Wide	Housing Rehabilitation	CDBG: \$132,088.55	Homeowner Housing Rehabilitated: 25 Household Housing Unit
2	Housekeeping Assistance	2014	2018	Non-Homeless Special Needs	City Wide	Public Services	CDBG: \$109,557.30	Public service activities other than Low/Moderate Income Housing Benefit: 45 Persons Assisted
3	Infrastructure	2014	2018	Non-Housing Community Development	City Wide	Infrastructure	CDBG: \$262,659.75	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10,230 Persons Assisted
4	Non-housing Community Development Need	2014	2018	Non-Housing Community Development	City Wide	Non-Housing Community development Need	CDBG: \$80,000	Jobs created/retained: 3 Jobs
5	Planning and Administration	2014	2018	Planning and Administration	City Wide	Planning and Administration	CDBG: \$146,076.40	Other: 1 Other

Goal Description

1	Goal Name	Housing Rehabilitation Program
	Goal Description	Provide low income households with CDBG assistance for to be use for the rehabilitation of existing housing units.
2	Goal Name	Housekeeping Assistance
	Goal Description	Provide homecare assistance to elderly and persons with impediments.
3	Goal Name	Infrastructure
	Goal Description	Undertake infrastructure projects to improve the quality of life of low income persons and the general community.
4	Goal Name	Non-housing Community Development Need
	Goal Description	Provide Economic Development Assistance for the creation or retention of jobs.
5	Goal Name	Planning and Administration
	Goal Description	Plan the Housing and Community Development activities funded with CDBG.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

Although the Municipality is not a participating jurisdiction under the HOME Program dispositions, the affordable housing needs will be address through the following initiatives: 25 housing units from owner occupied low income households will be rehabilitated and

107 rental housing units will be provided to very low income families. Both initiatives will be complemented with local funded activities that will assist the Municipality in making available affordable housing opportunities for low and moderate income families and in preserving the affordable housing stock within the jurisdiction.

AP-35 Projects-91.220(d)

Introduction

As stated in the Consolidated Plan, the main objectives of the Municipality are to promote affordable housing opportunities for low and moderate income individuals, improve the conditions of the infrastructure and public facilities in low income communities and to provide basic and essential services to special needs populations.

Therefore, the projects included in the PY 2016-17 CDBG Action Plan are designed to address the needs of the low and income population and provide them with a real opportunity to take care of their individual, housing and community needs.

These are the real challenges that the low and moderate income families face in a daily basis. The CDBG resources facilitate the Municipality to tackle these needs and address the urgent needs that these families have. The proposed activities for the PY 2016-17 are described below:

#	Project Name
1	Homecare Program for Special Needs Population
2	Housing Rehabilitation Program
3	Re-pavement of Eligible Communities streets and/or roads
4	Economic Development Program
5	Planning and Administration

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

All activities planned to be funded with the CDBG Program during the PY 2016-17 are aligned with the Consolidated Plan Goals and Objectives for the PY 2014 to PY 2018 planning cycle. Also, they are aligned with the needs and priorities identified in the described plan. All the activities meet the national objectives of the CDBG Program. No change in priorities from those outlined in the Strategic Plan has been made.

In terms of obstacles to address the underserved needs, the lack of sufficient resources continues to be the main obstacle. As the reduction pattern continues in the HUD-CPD Programs allocations, the financial pressure continues to increase in the local budget, creating more difficulties to the Municipality to address the continues rising demand of services among the low and moderate income families and communities.

PROJECTS

AP-38 PROJECTS SUMMARY PROJECT SUMMARY INFORMATION

1	Project Name	Housing Rehabilitation Assistance
	Target Area	City Wide
	Goals Supported	Housing Rehabilitation Program
	Needs Addressed	Housing Rehabilitation
	Funding	CDBG: \$132,088.55
	Description	Funds will be provided for the rehabilitation of existing housing units occupied or to be occupied by low income persons.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	A total of 25 families will benefit from the activity.
	Location Description	Citywide.
	Planned Activities	The Municipality will continue addressing the goal of providing adequate housing to low income persons. During Program year 2016 housing rehabilitation continue to be a need among the residents of Cabo Rojo.
2	Project Name	Homecare Program for Special Needs Population
	Target Area	City Wide
	Goals Supported	Housekeeping Assistance
	Needs Addressed	Public Services
	Funding	CDBG: \$109,557.30
	Description	This year the Municipality of Cabo Rojo will undertake the Home keeping Assistance Program. The program expects to achieve two goals: the provision of supporting services to the elderly and persons with impediments and the creation of jobs. This program provides home care services to the low and moderate income elders and other persons with impediments while create employment opportunities for low income persons.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	A total of 45 persons will benefit from the activity.
	Location Description	Citywide.
	Planned Activities	The elderly population of Cabo Rojo continue to have homecare needs that will be addressed using CDBG resources.
3	Project Name	Pavement of Municipal Roads
	Target Area	City Wide
	Goals Supported	Infrastructure
	Needs Addressed	Infrastructure

	Funding	CDBG: \$262,659.75
	Description	The Municipality will use CDBG funds to repave roads in eligible areas of the Municipality including Llanos Tuna y Guanajibo Communities
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	A total of 10,230.
	Location Description	The Municipality will use CDBG funds to repave roads in eligible areas of the Municipality including Llanos Tuna y Guanajibo Communities
	Planned Activities	This project consists of the re-pavement and other necessary improvements of the streets of eligible communities within Cabo Rojo. rehabilitation of street pavements that showed signs of load distress, the replacement of base material with good material where require and other general improvements. To keep the road surface level matching with the curb lines, the pavement on the edges of the curbs were to be milled to the required depth. The benefits of this project is a better level of service in terms of riding quality, higher mobility, fuel efficiency for the vehicles, and safety due to a rehabilitated roadway surface.
4	Project Name	Economic Development
	Target Area	City Wide
	Goals Supported	Non-housing Community Development Need
	Needs Addressed	Non-Housing Community development Need
	Funding	CDBG: \$80,000
	Description	The goal of the program is to provide economic assistance to eligible businesses for the creation or retention of low income jobs.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	A total of 3 jobs will be created or retained.
	Location Description	Citywide.
	Planned Activities	Assistance to private for-profit entities for an activity determined by the grantee to be appropriate to carry out an economic development project. This assistance may include, but is not limited to: <ul style="list-style-type: none"> • grants; • loans; • loan guarantees; • interest supplements; • technical assistance
5	Project Name	Planning and Administration
	Target Area	City Wide
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration

	Funding	CDBG: \$146,076.40
	Description	CDBG will be used to pay reasonable program administration costs and carrying charges related to the planning and execution of community development activities assisted in whole or in part with funds provided under the CDBG programs.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A.
	Planned Activities	Funds will be used for eligible planning and administrative activities.
6	Project Name	Housing Choice Vouchers
	Target Area	City Wide
	Goals Supported	Housing Rehabilitation Program
	Needs Addressed	Housing Rehabilitation
	Funding	Section 8: \$532,981
	Description	Housing Choice Voucher Program Funds will be used for the provision of TBRA to extremely low income families.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	107 families.
	Location Description	Citywide.
	Planned Activities	Provision of tenant based rental assistance.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Municipality of Cabo Rojo will direct CDBG assistance to eligible areas or eligible population of the Municipality. The Homecare assistance will be available Citywide to eligible persons. The Infrastructure activity will be directed to eligible areas including: Llanos Tuna and Guanajibo Communities. The Economic Development Activity will be available Citywide to all businesses.

The remaining of the projects selected for funding will give emphasis in primarily or exclusively benefitting low and moderate income persons and their eligibility to the service provided will be met through their individual income level.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 1 - Geographic Distribution

Rationales for the priorities for allocating investments geographically

The priorities in allocating investment in the Llanos Tuna and Guanajibo communities was based in its eligibility as a low and moderate income community, the needs presented by the community in the citizen participation process and the alignment of the needs of the community with the priorities established in the Consolidated Plan.

Discussion

During the PY 2016, the Municipality of Cabo Rojo will only be funding one (1) activity based in geographic distribution. The areas to be benefitted by the activity are eligible and more than 51% of its residents are considered low income.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The Consolidated Plan main objective of the Municipality of Cabo Rojo is “promote market conditions for affordable housing opportunities for low income persons in the Municipality”. To achieve this goal, the Municipality is promoting the undertaken of two (2) activities using HUD Programs allocations.

First, through the CDBG Program the Municipality will be assisting a total of 25 owner occupied housing units. The assistance will be toward the rehabilitation of the units to improve the living conditions of the assisted families.

Second, through the Section 8 Program the Municipality will be providing rental housing assistance to 107 very low income families. Through this assistance, these families will occupy private market units that are in compliance with the program housing quality standards.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	18
Special-Needs	18
Total	18

Table 2 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	107
The Production of New Units	0
Rehab of Existing Units	25
Acquisition of Existing Units	0
Total	132

Table 3 - One Year Goals for Affordable Housing by Support Type

Discussion

The creation of affordable housing opportunities is one of the major priorities of Municipality of Cabo Rojo's Consolidated Plan. The purpose of this objective is to increase the supply of affordable housing for low-and very low-income households within

the local jurisdiction. The Municipality invests available HUD funding to promote homeowner and rental housing activities.

By providing financial assistance to promote the creation of affordable housing opportunities to low income families, the Municipality seeks to allow the assisted households to afford basic and essential necessities such as food, clothing, transportation and medical care, while occupying an affordable, decent and safe housing unit. This assistance facilitates the households to occupy quality units that does not cost so much that are unlikely to be able to meet their other basic needs on a sustainable basis.

The provision of such assistance to eligible households promote a better living conditions of the low income population and creates a suitable living environment within the communities by maintaining occupied and in good conditions the housing stock units within the communities.

AP-60 Public Housing – 91.220(h)

Introduction

In the Consolidated Plan the Municipality addresses the local characteristics of the public housing projects in which the State Government is the responsible in establishing the public policy and administering the projects. Specifically, the Puerto Rico Public Housing Administration (PR-PHA) is the agency that leads the public housing strategy within the State jurisdiction.

In terms of the public housing market in Cabo Rojo, there is only one (1) project, the Santa Rita de Casia Public Housing Project, with 156 units. The Municipality involvement with the needs of its residents is related to address all the basic public services that the community has in a daily basis.

Among the services provided the Municipality undertakes the actions regarding high quality of health services, public works actions, waste disposal, recreational and sports activities, economic development opportunities, job training activities, among other public service actions.

The Municipality will continue collaborating with the State Government in providing the public housing residents with the direct services and activities needed to improve their living conditions and promote a suitable living environment among the community.

Actions planned during the next year to address the needs to public housing

As stated in the above section, the Municipality will continue to act as a partner of the PR-PHA in order to continue delivering the services and activities that the public housing residents requires and demand. The range of services includes health, sports and recreational, public safety, public works, economic development, job training, jobs opportunities, pre-scholar activities, among other public service.

The provision of these and other services in coordination and collaboration with the State Government will provide the public housing community with the conditions necessary to live a good quality of life.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

As included in the Puerto Rico Public Housing Administration PHA Plan, the Municipality will:

- I. Support the use of funds to cover the costs of feasibility studies for the conversion of rental units to homeownerships units. Also, the Municipality will request the PRPHA to maintain a similar inventory for rental housing.

- II. Assist in the provision of technical assistance to residents to build administration capacity.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Due to the fact that the Public Housing System is administered by the State Government, no financial assistance will be available for the PHA if is designated as troubled. Nevertheless, the Municipality of Cabo Rojo will continue to provide basic and essential public services, such as health, sports and recreational, public works, waste disposals, emergency response, among others, to the public housing projects and their residents.

In addition, in the case that the PHA is designated as troubled or is performing poorly, the Municipality is available to work an Corrective Action Plan in coordination with the PRPHA, in order to guarantee that essential services to public housing resident is provided and to improve the level of performance of the PR-PHA projects and activities within the City.

Discussion

As lead Agency of the Consolidated Plan, the Municipality will continue collaborating with the State Government in its responsibility of administering the public housing projects within the local jurisdiction. The level of collaboration will range from providing basic and essential public services to assisting in administrative and managerial aspects, as requested by the PR-PHA.

As a low income community, the Municipality recognizes the vulnerability of the housing complex and their continuous needs of direct services. As the first level of government service to the public housing population, the Municipality will continue providing high quality services to address their basic and essential needs.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Municipality of Cabo Rojo strategy for providing services to the homeless population is a continuous planning effort that addresses the identified needs of homeless individuals and households; the availability and accessibility of existing housing and services; and the opportunities for linkages with mainstream housing and services resources.

To achieve these objectives, the Municipality promotes an effective network approach. This type of approach is originated from the active participation of the Municipality as member of the South/South- East Continuum of Care Coalition (PR-503). As member of the described Coalition, the Municipality has access to funds from the HUD Supportive Housing Program (SHP). This Program is authorized by Title IV, Subtitle C, of the McKinney-Vento Homeless Assistance Act of 1987, as amended. It is designed to promote, as part of a local Continuum of Care strategy, the development of supportive housing and supportive services to assist homeless persons in the transition from homelessness and to enable them to live as independently as possible.

- Assistance in the SHP is provided to help homeless persons meet three overall goals: achieve residential stability,
- Increase their skill levels and/or incomes, and
- Obtain greater self-determination (i.e., more influence over decisions that affect their lives).

In addition, as a Non HUD H-ESG Grantee, the Municipality will request funds of the State H-ESG Program. These funds will be requested for the provision of prevention services for homeless persons and/or households or in high risk of becoming homeless. The H-ESG Program was enacted to assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

The Municipality of Cabo Rojo homeless strategy is directly related with HUD homeless funding stream. Due to the fact that the CDBG funds allocated to the Municipality are limited, the Municipality has relied in the availability of external funding sources to deal with the needs of its homeless population. This creative approach has allowed the Municipality to be an effective instrument in the fight of homelessness within its geographic jurisdiction.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Municipality will continue relying its outreach, intake and assessment process in the level of coordination among the Organizations within the PR-503 Homeless Coalition. These services are designed to identify an individual's or family's needs and make connections to facilities and services. All Organizations of the Coalition will serve as point for intake, referral, assessment, and prevention and outreach activities. In the case of unavailable funding, the Municipality will refer for direct services homeless participants to the NPO's that were granted with the State C-o-C Coalition funds.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Municipality will continue to use the service infrastructure provided through the homeless coalition to address the shelter needs of homeless persons. Through the participant Coalition NPO's, the Municipality will provide emergency shelter services to stabilize homeless individuals and families through a 90-day service enriched program, which initiates a wide range of services designed to assist clients in working toward independent living. Our vision is that families would use shelters only for short periods of time. We believe that families will have significantly more long term successful outcomes if they utilize the shelter system as only the point of entry for assessment and use transitional housing as the stabilizing point from which to gain permanent housing.

As per the transitional housing needs, the Municipality will evaluate the availability of SHP funds to provide services and/or will coordinate the provision of appropriate supportive services to help people reach independent living. The length of stay is not to exceed 24 months. The transitional housing is designed to increase client's responsibilities while maintaining supportive services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As part of the homelessness strategy adopted by the Municipality through the State Continuum of Care policy, the main objective in the provision of effective initiatives toward transitional housing and supportive services to homeless persons is to prepare them to eventually occupy a permanent housing unit and live independently. In order to achieve this goal, the Municipality must work to provide an adequate supply of safe,

decent and affordable permanent housing in our community. The Municipality will continue to effectively request funds to the State ESG Program, will include participants in the Section 8 waiting list, will coordinate with the Puerto Rico Public Housing Administration to include participants in this agency local public housing projects waiting lists and will coordinate with the State HOME Program to work with the self sufficiency component of the potential clientele to make them eligible for some available HOME subsidize activity.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

As stated before, the Municipality of Cabo Rojo will be actively requesting ESG funds to the State Department of Family. The funds requested will be for the provision of services under the homelessness prevention component. This programmatic component includes various housing relocation and stabilization services and short- and medium-term rental assistance to help people avoid becoming homeless.

Cabo Rojo plans to provide housing relocation and stabilization services and short-and/or medium-term rental assistance necessary to prevent an individual or family from moving into an emergency shelter or another place described in the “homeless” definition of the ESG Interim Rule. This assistance, referred to as homelessness prevention, will be provided to individuals and families who meet the criteria under the following: the “at risk of homelessness” definition, or who meet the criteria of the “homeless” definition, and have an annual income below 30 percent of median family income for the area, as determined by HUD.

The costs of homelessness prevention are only eligible to the extent that the assistance is necessary to help the program accordance with the rule housing relocation and stabilization services requirements, the short-term and participant regain stability in the program participant’s current permanent housing or move into other permanent housing and achieve stability in that housing. Homelessness prevention must be provided in medium-term rental assistance requirements and the written standards and procedures established.

Among the prevention financial assistance eligible costs that the Municipality will make available, if granted State ESG funds, can describe the following activities:

- Rental Application Fees

- Security Deposits
- Last Month's Rent
- Utility Deposits
- Utility Payments
- Moving Costs

Discussion

All the local homeless strategies are approach from a network and partnership point of view. The strategy is to maximize timely services and resources and avoid the duplication of efforts toward the same goals by the homelessness consolidated partners.

In order to achieve this goal, the Municipality promotes an effective collaboration relation with the NPO component of the PR-503 Homelessness Coalition. This type of approach is originated from the active participation of the Municipality as member of the South/South- East Continuum of Care Coalition. As member of the described Coalition, the Municipality has access to funds from the HUD Supportive Housing Program (SHP). This Program is authorized by Title IV, Subtitle C, of the McKinney-Vento Homeless Assistance Act of 1987, as amended. It is designed to promote, as part of a local Continuum of Care strategy, the development of supportive housing and supportive services to assist homeless persons in the transition from homelessness and to enable them to live as independently as possible.

The implementation of this approach to the homeless strategy promotes that the homeless individuals and families have access to the availability of funding through mainstream programs.

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	0
Tenant-based rental assistance	5
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total	5

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Generally, government policies that increase building costs and/or restrict the supply of housing are one of the primary reasons for the lack of affordable housing. In addition, in times of great economic challenges, like current times, the lack of resources plays a major role in the limited capacity that the Municipality has to increase the number of affordable housing units for the low and moderate income population.

In this section, the Municipality will outline a series of actions that minimize the impact that enacted legislation and/or regulation has in the affordable housing market and how the Municipality continues to deal with existing factors that restrict the continuous development of housing units for the economically disadvantaged population.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Under the Municipal Law of Puerto Rico, the Municipality of Cabo Rojo acts as an Autonomous Municipality. This autonomous category provides the Municipality with a Land Use Plan approved by the State Government, which includes the Municipality Public Policy regarding land use and projects developments within its jurisdiction. During the Consolidated Planning period the Municipality will continue working with its Land Use Plan to assure that it contains aggressive policies to encourage the development of affordable housing units. Also, as part of the Community Development strategies, the Municipality will assess public infrastructure needs by including them as part of programmatic activities that could be undertaken with available local, states, federal, legislative and private sources of funds. By this, the Municipality will not only, assess communities infrastructure needs, also will facilitate the development of community infrastructure system, which associated costs will not have to be included in the cost structure of affordable housing projects.

In order to facilitate the availability of incentives funds for affordable housing for low and moderate income families, the Municipality will coordinate with the Puerto Rico Housing Finance Corporation to seek the opportunity of using State HUD HOME funds toward this objective. These external funding sources could provide proposed housing projects, better feasibility opportunities within the lenders institutions, reducing the gap financing that affects these projects in the current house market conditions. These initiatives could produce opportunities for an increased number of affordable housing projects within the Municipality's jurisdiction.

Aside from the barriers mentioned above, the Municipality of Cabo Rojo will continue promoting proactive efforts to ameliorate potential barriers for affordable housing developments within the Municipality limits.

Discussion

It is the commitment of the Municipality of Cabo Rojo to continue addressing the need of removing regulatory barriers to affordable housing and seek for viable solutions in order to increase the supply of housing for low and moderate income individuals and families currently priced out of local housing markets.

AP-85 Other Actions – 91.220(k)

Introduction

The Other Actions section combines a variety of strategies toward the Municipality capacity to maintain a sufficient and safe housing stock; to promote activities that improve the socioeconomic conditions of the population, particularly the low and moderate income population and to assess the strength of the institutional structure responsible for the delivery of the consolidated plan toward affordable housing and community development needs.

Actions planned to address obstacles to meeting underserved needs

The current economic climate and conditions are particularly challenging for the Municipality of Cabo Rojo. The continuously path of reduction in HUD-CPD funds, among other federal sources, added to the Puerto Rico deep economic recession, creates a financial scenario of a high degree of difficultness for the Municipality to deal with the demand of services for the underserved populations. As an example, a direct effect of the economic downfall is a new wave of homelessness related to the housing market, decrease of revenues to address needs, residents losing their jobs and businesses not hiring. This conditions plus less grant monies, makes the situation hard to address.

The Municipality will continue to seek for additional funding to meet housing and community's needs. Meanwhile, efforts will be concentrated in maximize the use of federal funds available through this Consolidated Plan and to strengthen the ties to Non Profit Organizations and other Government Agencies serving special populations within the Municipality jurisdiction.

Actions planned to foster and maintain affordable housing

The Consolidated Plan identifies and outlines the strategy for addressing affordable housing needs in the community. The overall goal of local affordable housing strategy is, with the resources available, to preserve and expand affordable housing in the community by providing funds for housing rehabilitation, rental assistance, and the identification of funds for the development of additional housing units.

During this program year, the primary mechanisms will be the provision of funds for housing tenant based rental assistance provided through the Section 8 Program and housing rehabilitation assistance through the CDBG Program. In addition, the Municipality will request HOPWA Program funds, funds of the Supportive Housing Program and funds from the State ESG Program.

Also, the Municipality will continue with its efforts to identify additional sources of funds to address the needs of owner households and the population group interested in acquiring an affordable housing units within the Cabo Rojo's jurisdiction.

The allocation of additional sources of funds toward the undertaken of affordable housing initiative will increase the capacity of the Municipality to foster and maintain its affordable housing stock.

In terms of affordable assisted housing to be lost from the local inventory, no project is due to be lost during the program year.

Actions planned to reduce lead-based paint hazards

During this program year the Municipality of Cabo Rojo will undertake several activities to more efficiently integrate lead hazard evaluation and reduction activities into its existing housing activities. The primary focus will be on units built prior to 1978. These activities include education, inspections, and abatement of lead-paint hazards. Prior to issuing any type of housing assistance for properties constructed on or before 1978, the Municipality will undertake the required inspect or visual assessment of the units for lead-paint hazards. Special attention will be given to units that will house children less than six years of age.

Actions planned to reduce the number of poverty-level families

The Municipality of Cabo Rojo will continue to carry-on its Anti-Poverty Strategy included and described in the PY 2014-19 Consolidated Plan. The strategy undertaken includes goals, programs and policies to assist the socioeconomic development of individuals and families under poverty level in order to make them more self-sufficiency and became productive members within the municipality's communities.

Although the CDBG Program continues to receive reductions in its annual allocations, the Municipality will continue working with the coordination of opportunities through other funding sources to address the referred needs of low income families assisted through the undertaken housing and community development activities. The coordination of efforts with other service partners will be toward the following goals:

- Meeting basic needs and stabilizing living situations, including increasing access to affordable housing and to income supports;
- Assist in increasing earned income to livable wage levels;
- Assist in increasing and protecting asset accumulation and resident net worth;
- Decreasing social isolation and increasing social capital

Actions planned to develop institutional structure

The Municipality of Cabo Rojo delivery system is designed to provide the economically disadvantaged populations, including populations with special needs, with an effective housing and community development strategy, based in a networking approach.

The effectiveness of the system is based in a high level of coordination and collaboration efforts among the system components, managed by the Federal Affairs Office of the Municipal Government. Therefore, the communication process should be trustworthy among system stakeholders because the achievement of the objectives, regarding services to the eligible population, relies in a direct and effective exchange of information.

The Municipality will continue to work to improve, in an on-going basis, the coordination, collaboration and communication process among the network partners to guarantee positive objectives achievements regarding the extremely low, low and moderate income population.

Actions planned to enhance coordination between public and private housing and social service agencies

The Municipality will continue strengthen the communication process among all Consolidated Plan stakeholders in order to undertake the housing, community development and economic development activities designed for the planned program year. The communication process will be enhanced through the coordination of working meetings and the share of program and activities information to assist all agencies to address the needs of the low income and special needs populations.

Discussion

The Municipality of Cabo Rojo is committed to continue providing affordable housing opportunities to the low and moderate income population. In addition, the Municipality undertakes a series of initiatives toward maintain a healthy and good condition affordable stock within the jurisdiction. In addition, the Municipality promotes additional service actions related to improve the economic condition of the population in order to provide them with opportunities to improve their living conditions and achieve a level of self-sufficiency.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

As per the PY 2016 CDBG Program activities, the Municipality of Cabo Rojo is not expecting to generate any program income.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities	\$0
Total Program Income	\$0

Other CDBG Requirements

1. The amount of urgent need activities	\$0
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Discussion

The Municipality of Cabo Rojo will comply with all the CDBG Program requirements during the undertaken of the activities included in the PY 2016 Annual Action Plan.